



Facilitating e-Learning for an Inclusive Pedagogy
2021-1-SK01-KA220-VET-000034712
e-FLIP – TPM 2
Conclusions of the Manresa mobility
Trans-National Project Meeting 2
November 2022



Meeting 1

Project Results

PR 1 – leading organisation: GAUN (deadline: 28.02.2023)

– finalised – the picture must be edited/translated into IT and GR language and published on the project webpage: <https://www.e-flip-erasmus.eu/project-results/> to have all the language variations completed.

Still missing:

- a. GR version of e-FLIP design process and comparison
- b. IT version of e-FLIP design process and comparison

PR 2 (unofficial launch) – leading organisation: INNOVED (deadline: 31.07.2023)

How to publish? Interactive resource / Publication – TR partner will write it

Lesson plans (part of the course) – proposal: to collect all the lesson plans and publish them on the webpage

- Link to the DP will be published on the project webpage
- 24 lesson plans in total (6 LP for each high school + 2 for ISL, 2 for DE, 2 for GR) for VET – in English – **deadline APR 30, 2023**
- Descriptive document
- Separate links to the individual sections
- Final videos will be sent to TR partner (Mr. Emrah Cinkara)
- PPTs uploaded to Google Drive
- Re-link the YouTube project channel
- The trainers will send the **quiz** to Emrah, putting to Word, every partner will translate it to the national language (**deadline: JAN 31, 2023**) – multiple choice, Y/N, matching, filling the gaps

PR 3 (unofficial launch in TPM 2) – leading organisation: GAUN (deadline: 31.07.2023)

- Digital Platform must be translated to the project partner languages.
- Part 3 of the Digital Platform will be translated manually by the project partners – Mr. Cinkara will send the word DOC to be translated

PR 4 – leading organisation: SSOŠ Pro scholaris (deadline: 31.07.2023)

e-Book for e-FLIP Teaching (Open / online / digital education – Open Education Resource) (OER) in English only – Book/Publication

- discuss the initial form of the content & design of e-Book (PR4)

SSOŠ Pro scholaris will complete the design using the sent content.

- PR1 completed – will be used in the e-Book
- ISBN no. provided by the TR partner
- TR partner will inform the coordinator about the form
- Structure (preliminary, it will be revised):
 - o 0 Introduction (+ reviews provided by the publishing house)

- 1 Theoretical background (including Holistic presentation of the academic and practical dimensions) + references – TR
- 2 e-FLIP Model (explanation) – TR
- 3 Components (2.1 planning, 2.2 preparing activities, 2.3. material development and evaluation) + references – TR
- 4 The principles to use model effectively + references – TR
- 5 Implementation of the e-FLIP Model in secondary education VET Good practices/examples – all high schools (tools and lesson plans = QR codes if possible and hyperlinks for sure, screenshots of the tools' usage) + references

Specifications of e-Book:

- structuring the e- Book with necessary chapters,
- - deciding on the focus of each chapter which should address at least the following features: introduction of e-FLIP teaching model with theoretical background, four components of the model, digital tools appropriate to each component, principles and description of exemplary practices, - TR
- - deciding on the writing style and lengths of each chapter, (3000 - 6000 words?)
- - dividing writing duties among the partners,
 - Introduction
 - Explanation, etc.
 - All tools will be described in 1 chapter (by a structured table/overview)
- - designing and typesetting of the e-Book, - SK (collab with ES and TR)
- - editing the e-Book, - SK
- - obtaining an ISBN and publishing the e-Book, - TR
- - sharing and advertising the e-Book to reach a wider audience (on the webpage, MEs) – all partners
- Final e-Book will be produced in InDesign - SK

All partners will work together to make a decision on the number of chapters, focus of chapters, lengths and writing style.

- GAUN will write about the extended e-FLIP Teaching Model with a theoretical background. - TR
- City of Reykjavík, Europass Berlin and INNOVED will write chapters about digital tools for learning activities, teaching materials and assessment instruments.
- Pro scholaris, I.I.S. GRANDIS, Institut Guillem Catà & City of Reykjavík will describe sample teaching/learning activities, teaching materials and assessment instruments. (including (all) the materials) = teachers' reflections (to the model, teaching, inclusion – students with special needs and their improvement in terms of e-FLIP use)
- Pro scholaris will provide samples of detailed lesson plans for the e-FLIP Model.
- Institut Guillem Catà and I.I.S. GRANDIS will provide samples detailed inclusive lesson plans for e-FLIP Model.
- Pro scholaris will carry out designing and typesetting of the e-Book.
- GAUN and Institut Guillem Catà will edit the book to prepare for publication. – SK

Standard norm for citation: ISO 690 / APA 7

Other project activities

Other Relevant Activities in the Timetable

Do you want to add other relevant activities not yet included in the timetable and that do not receive a specific grant but can be funded from the Project Management and Implementation grant?

Yes

Other Activity ID	Activity Title	Country of Venue	Other Activity Leading Organisation	Other Activity Start Period (yyyy-mm)
1	Project website	Slovakia	Sukromná stredna odborná škola Pro scholaris (E10145956 - Slovakia)	2021-12
2	e-Leaflet	Italy	I.I.S. GRANDIS (E10073272 - Italy)	2022-04
3	e -Guide of e-FLIP Teacher Training Module embedded in the Digital Platform	Greece	CENTER FOR EDUCATION AND INNOVATION (E10233158 - Greece)	2022-06
4	Online Management Meetings	Slovakia	Sukromná stredna odborná škola Pro scholaris (E10145956 - Slovakia)	2021-12
5	Pilot studies	Turkey	GAZIANTEP UNIVERSITESI (E10203447 - Turkey)	2023-02
6	Final e-Booklet	Spain	Institut Guillem Catà (E10066760 - Spain)	2023-06

Meeting 2

Evaluation and Sustainability

Project Impact – description of impacted groups, etc.

- Regional ministry of education – IT – recognised the project as a good practice
- EBB trained also external teachers in terms of e-FLIP model – DE
- Former students are also reached by EBB in terms of e-FLIP model (nowadays' teachers) - DE
- Regional ministry of education in Catalonia promotes the project for teachers (target group) – ES
- External teachers are trained in terms of e-FLIP model – SK
- GAUN promoted the project among teachers (50 teachers) from all over the country – TR
- MML promotes the project among the Icelandic teacher community

Dissemination Plan

- monitoring the ongoing dissemination activities and evaluation of the finalized ones
 - o DE partner and dissemination..? + financial documents upload

Sustainability Plan - Sustainability of the project activities after the completion of the project = designed within a table like this: (<http://www.wish-project.eu/wp-content/uploads/2019/07/WISH-project-SUSTAINABILITY-table.pdf>)

- No. of used online tools in educational process (all secondary schools)
- No. of teacher candidates (GAUN)
- No. of trained teachers (MML, EBB, INNOVED)
- Other activities implemented within the institutions' work
- Supervision of the project impact according to the evaluation results

Assessment Indicators – re-adjustment/revision of the indicators, sources, supervisors, supportive partners (SK + TR + ES partner = via videocall)

- Quality check of the finalised outputs, results, activities – TR online form (qualitative report, checklist, etc.)

Digital Platform – all outputs must contain: EU logo, project logo, CC (Mr. Cinkara shared) and the special EC sentence (...).

Meeting 3

Interim Report and financial flows

- plan the teacher training, implementation of the e-FLIP Teaching Model in partner & pilot schools including inclusive settings

Volos trainings: The main goals of LTT4 are;

- to instruct teachers/ participants in principles of finalized e- FLIP Teaching Model,
- to examine digital platform enriched with the e-FLIP teacher training module to make it ready for the pilot study.
- to finalize the e- FLIP teacher training Module to be presented in the digital platform with sample lesson plans, digital contents, learning and evaluation activities
- to plan testing e-FLIP Teacher Training Module and digital platform in pilot schools and partner schools - including inclusive settings. (This piloting includes, teacher training on e-FLIP Model, Web 2 tools, developing teaching materials, teaching learning activities, measurement instruments via e- FLIP Teacher Training Module to be embedded in Digital platform)

Results of the Activity:

At the end of the training, teachers and participants are expected to know the WEB 2 tools that can be used to design digital instructional activities. They are also expected to be competent enough to use e-FLIP teaching Module and the platform to give teacher training on this module. Participants will have an action plan on how to implement and test e- FLIP Teacher Training Module and Digital Platform in their schools and pilot schools.

Activities of C4

- Seminar 1: Principles of finalized e- FLIP Teaching Model (**GAUN**).
- Seminar 2 :Unofficial launch of e- FLIP Teaching Module enriched with sample VET practices including inclusive ones. (**GAUN**)
- Workshop 1: To examine and make suggestions for the finalization of digital platform and e-FLIP Teacher Training Module enriched with selected Web 2 tools, sample practices of lesson plans, teaching materials and activities, evaluation instruments before the pilot study. (**GAUN**)
- Workshop 2:To prepare the action plan on how to implement and test e- FLIP Teacher Training Module and Digital Activity Description (including profile of participants per organisation, goals and results of the activity) Platform in their schools and pilot schools - led by **GAUN**.
- Workshop 3: To prepare the e-guide of digital platform, and digital guides and materials of the pilot study. (**INNOVED**)
- To discuss the work on e-Book. (**SSOŠ Pro scholaris**)
- Study visits to observe the current online education practices and dissemination of the project.

Realization of activities:

- **GAUN will implement PR 2 to the participants using actively the PR 3 (Digital Platform)**
- **e-Guide will be presented by INNOVED**
- **Piloting the PR**
- **Producing the materials and Lesson Plans**

The project money must be spent gradually. All partners should be aware of the fact that we have to spare/save our own institution's financial reserve (20% of the budget) for the re-payment after the final report.

Meeting 4

Archiving the financial documents

TPMs

TPM 3 Online Meeting lead by GAUN (04/2023) - Planning/discussing the integration of e-FLIP Teacher Training Module & platform into the teacher education curricula.

TPM 4 Online Meeting lead by Slovakia (07/ 2023):

- Evaluating and assessing e-FLIP Teaching Model, e-FLIP Teacher Training Module and Digital Platform according to the results of the pilot study
- Revising the e-FLIP Teacher Training Module and Digital Platform according to evaluation results
- Enriching the e-FLIP Teacher Training Module, Digital Platform and e-Book with the sample practices (lesson plans, sample practices of teaching materials, teaching/learning activities, evaluation instruments) of the pilot study
- Monitoring the dissemination and sustainability plan
- Planning the multiplier events of responsible partners

proposal: survey will be done during the summer months before the last TPM in Slovakia

TPM 5 in Žilina will be done during SEP 25-29, 2023 (3 days of work including study visits: 26.-28.9.2022)