



Facilitating e-Learning for an Inclusive Pedagogy

2021-1-SK01-KA220-VET-000034712

e-FLIP – C3

Conclusions of the Cuneo mobility

September 2022



1. **Archiving** the financial documents – digital form until **DEC 10**
 - a. description of the paid items written in the table (provided by the coordinator)
 - b. upload scans to the e-FLIP Google Drive (folder Financial Documents)
 - c. numbering of documents
2. Project **money spending** – overview of the spent money by sending an individual report (XLS table) to the date of OCT 20
 - a. in case of the third payment, we have to prove spending 70% of the provided money at least (combined partners)
3. **Webpage** has been updated completely so far – with all the project outputs and documentation
 - a. all the PPTs realized during the Cuneo mobility (LTT 3) will be sent by the presenters to the coordinator for webpage publishing – **SEP 30**
4. **E-Twinning** project page – continuation of the update
 - a. Page structured according the previous agreement, 1 page = 1 mobility
 - b. All project partners must be registered on E-Twinning page, then the invitation will be sent by the IT and ES partner
 - c. Principle and responsibilities: every partner creates the page about the LTT or TPM realized in its country, e.g. LTT1 (C1) – DE partner, LTT 2 (C2) – ISL partner, LTT3 (C3) – IT partner, etc.
5. **TPM 2** in Manresa – **NOV 20-26**
6. **LTT 4** in Volos – **MAR 19-25**
7. **Project Impacts and Dissemination activities** – update and report of the project partners = **all partners will send the info to the coordinator until OCT 20** (covering the period from April to September 2022)
We must specify the information about:
 - i. realized activities,
 - ii. dissemination of results
 - iii. impact of results
8. **Dissemination activities:**
 - a. Facebook, Instagram posting after the Cuneo mobility shall be realised by the project partners – focused on:
 - i. the dissemination of the learning activities among teachers,
 - ii. the content of the presentations,
 - iii. any info-graphics, etc.
 - b. we must spread the word about the profiles among the staff members, pedagogues, students, etc. in order to get more followers.
 - c. EU/EC logos in the PPTs – revising the older outputs – responsibility of the presenting
9. **Sustainability Plan** will be discussed in TPM 2 in Manresa
10. **Digital Platform:** the whole EN content will be finished until **OCT 30:**
 - a. the text content will be sent by the TR partner to the others to be translated into the national (partner) languages.
 - b. the recorded videos will be sent to the TR partner as well
11. **Project Results:** Add the relevant information to the PRs (actual/recent status) about their working-out – **Turkey (PR1), Germany (PR2) and Iceland (PR3)** – information will be sent to the coordinator – **until OCT 20**

It must be clear:

- i. what methodologies did you use,
- ii. what was the extent of real involvement of project partners, i.e. what partial tasks were done by what partners,
- iii. write also the specific parts/modules/partial outputs, etc. that were developed until **OCT 15** and in what languages so far.

12. Translation into other languages refers to the edit/translation of the info-graphics (access enabled by the TR partner) as well as texts according to the application form and recommendations of the Slovak NA.

INTERIM REPORT No. 2

1. Task distribution according to the NA demands – the following texts will be sent to the coordinator until **OCT 20**, the latest:
 - a. **Mobility report** (LTT 3) should be written by the hosting country – **Italy until OCT 20**
 - i. description of the activities/program/agenda
 - ii. We need to provide specific information about:
 1. targets/aims of the LTT,
 2. detailed program/agenda,
 3. methods of work,
 4. assets/contribution for the participants („positive outcomes“).